



**Superior Court  
Justice Courts  
Adult Probation  
Juvenile Probation  
Hereafter Superior Court of  
Arizona in Maricopa County  
Request For Proposal  
AMENDMENT NUMBER ONE**

Superior Court  
Contracts Department  
111 S. Third Avenue, LL  
Phoenix, AZ 85003  
Phone: (602) 372-0253

**Request for Proposal Amendment #: One**

**Request for Proposal Number: 11020-RFP**

**Request for Proposal Title: Electronic Health Records System for Juvenile Detention Clinics**

**Solicitation Due Date / Time: March 14, 2011 at 2:00 P.M. Arizona Time**

**Description of Procurement:** The Superior Court of Arizona in Maricopa County (Court) is soliciting sealed responses from qualified contractors who wish to provide and maintain an Electronic Health Records System for the Juvenile Detention Clinics.

**Acknowledgement of this Amendment must be returned with the proposal and received by the Judicial Branch of Arizona Superior Court Contracts Department as per the Solicitation due date and time.**  
*(Note: Also, Complete Offer and Award Page 4 of the original solicitation for Acknowledgement of Amendment).*

As stated in the original Request For Proposal all questions to the RFP were to be submitted in writing by: **March 2, 2011**. Responses to all questions were to be issued on **March 7, 2011** as an amendment to the Request for Proposal.

This Request for Proposal is amended as follows: 1) to reflect the questions received on 3/02/11; 2) to reflect the responses to these questions; 3) to provide additional information to Section 1 Scope of Work; and 4) to provide the attendance sheet from the pre-offer conference held on 3/1/11.

**The following Pages 2 – 3 of this amendment list each question with the associated reply.**

Offeror hereby acknowledges receipt and understanding of this Solicitation Amendment:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed/Typed Name and Title

\_\_\_\_\_  
Name of Company

This Solicitation Amendment is hereby executed this **7th Day of March 2011**, in Phoenix, Arizona.  
**Signed Copy on File**

Janie Terry; 602-372-0253; terryj@superiorcourt.maricopa.gov  
Contract Specialist; Telephone Number, Email

Q. 1	<p><b>Page 10, Question 21</b></p> <p><i>Ability to either replicate the functionality of QuicDoc system currently in use by the DCPS Unit or to allow the DCPS Unit to utilize the existing QuicDoc functionality without retiring the QuicDoc system</i></p> <ul style="list-style-type: none"> <li>• <i>Need further information regarding QuicDoc system before we can guarantee replication of functionality</i></li> </ul>
A. 1	<p><b>QuicDoc is a PC based application utilized by the Psychological section to manage patients. Primarily it is used to schedule appointments and store notes in regards to sessions with Juveniles. This information is EXTREMELY CONFIDENTIAL and cannot be accessible to anyone other than the staff psychologist and psychiatrist. Information specific to that application can be found at <a href="http://www.quicdoc.com">http://www.quicdoc.com</a>. It would be acceptable to provide an interface to that application for the purposes of passing some demographic information, scheduling, and Juvenile ID.</b></p>
Q. 2	<p><b>Attachment 6.2, Question 4, subsection K</b></p> <p><i>Provide your Technical and Maintenance Support Plan with details on response times and handling the logistics of the Courtrooms throughout Maricopa County. Discuss Preventive maintenance, trouble-calls and hardware /software updates</i></p> <ul style="list-style-type: none"> <li>• <i>Further information needed regarding the logistic of the Courtrooms – what features of the EMR are needed within the Courtrooms? Is this in addition to the 2 Juvenile Detention Clinics?</i></li> </ul>
A. 2	<p><b>This question is not correct. Replace the word “Courtrooms” with the words “Detention Clinics”.</b></p>
Q. 3	<p><b>Provider Count:</b></p> <p><i>How many of the following people will be working with the application:</i></p> <ul style="list-style-type: none"> <li>• <i>Full-time employees (providers)</i></li> <li>• <i>Nurses</i></li> <li>• <i>Dental and Mental Health Professionals</i></li> <li>• <i>Total Users</i></li> </ul>
A. 3	<p><b>Please refer to the information provided below in Section 1.</b></p>
Q. 4	<p><i>Does the Court have a preference regarding hosting? Client/server or SaaS?</i></p>
A. 4	<p><b>The typical option used by the Court is the client/server option.</b></p>
Q. 5	<p><i>What is the Average Daily Population of each of the facilities?</i></p>
A. 5	<p><b>Please refer to the information provided below in Section 1. Total Daily Population at any facility is not something the Detention Clinic is aware of.</b></p>
Q. 6	<p><i>What is your expectation for converting existing medical records?</i></p>
A. 6	<p><b>Currently there is no expectation to convert existing medical records. The majority of these records are paper based. Vendors may, however, feel free to provide for this conversion as an OPTIONAL work effort and identify associated tasks, approach, and costs.</b></p>
Q. 7	<p><i>Who is providing the Jail Management Software (JMS) at the facilities?</i></p>
A. 7	<p><b>Current Juvenile Detention Management is included within the Court’s internal iCIS application. There is no external vendor. The Court is, however, in the initiation phase at looking at a Juvenile Detention Monitoring and Tracking solutions outside of the Court’s existing capabilities.</b></p>



<b>Q. 8</b>	<i>Page 42 – Requirement of Contract Bond. It was mentioned in the conference yesterday that the contract cannot go beyond 5 years. What happens after the 5 years? Does the contract immediately end with the vendor? Will this go out to bid again?</i>
<b>A. 8</b>	<b>Refer to Section 5, Paragraphs 6 and 7 regarding contract term and option to extend the Term of the Contract. If requirements still exist after 5 years, a solicitation or quote would be issued for these requirements.</b>

**Section 1 Scope of Work has been amended to include the additional information as provided below:**

**Patients:**

1. *How many juvenile files are currently maintained on file (total): combined 7500 charts (charts kept on juveniles who have been in the system and are under 18 years of age)*
2. *How many juveniles are active in the systems at any one time: 100 juveniles (combined) are seeking treatment of one kind or another*
3. *On average, how many juveniles are seen at the clinic daily: 80 per site; 160 total*
4. *On average, how many juveniles are actively receiving meds: 80-100 in total*
5. *On average, how many juveniles are going through one of the screening processes (daily): 20 per site (40 per day total)*
6. *How many juveniles are receiving "outside services" monthly (include lab work): 5-10 in total*

**Staff:**

1. *How many MD's are on staff (contract/temp): 2 (1 Medical Doctor & 1 Psychiatrist)*
2. *How many RN/LPN's are on staff (contract/temp): 12 in total*
3. *How many other staff that would have access to the EHR: total 23 staff*
4. *How many would have active access to the system per shift: 17*

Judicial Branch of Arizona -- Superior Court  
 Contracts Department  
 111 S. Third Avenue, WCB LL  
 Phoenix, Arizona 85003-2205

Pre-Offer Conference

11020 -RFP

Juvenile Detention Clinics

Solicitation Title

Date March 1, 2011

Table One Conference Room, Change of Venue, Superior Court

Please leave your business card(s)

Please print

Company Name	Attendee Signature	Phone Number	Fax Number	E-Mail Address
Amara Bus Soc.	<i>[Signature]</i>	480-295-3066	480-295-3072	KSLOTT@SOLUTIONS.CHAPARRAL.COM
Superior Court	<i>[Signature]</i>	602-372-0253	602-506-5957	Terry@Superiorcourt.maricopa.gov
	<i>[Signature]</i>			
	<i>[Signature]</i>			
	<i>[Signature]</i>			
eClinicalWorks	<i>[Signature]</i>			
"	<i>[Signature]</i>			
CorEMR	<i>[Signature]</i>			

END OF AMENDMENT NUMBER ONE

FOR REQUEST FOR PROPOSAL NO. 11020-RFP